

INVITATION FOR BIDS (IFB) NO. 97-066
TO
FURNISH, DELIVER, AND INSTALL
TRIPLE HEAD, OIL-LESS AIR COMPRESSORS
FOR THE
DEPARTMENT OF DENTAL HYGIENE
UNIVERSITY OF HAWAII AT MANOA
HONOLULU, HAWAII

APRIL, 1997

BOARD OF REGENTS
UNIVERSITY OF HAWAII
HONOLULU, HAWAII

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IT IS THE RESPONSIBILITY OF ALL BIDDERS TO CHECK THE TABLE OF CONTENTS TO CONFIRM THAT ALL PAGES LISTED THEREIN ARE CONTAINED IN THEIR BID PACKAGE.

BIDDER'S REMINDER:

Tax Clearance Certificate or OPPRM Form 128, CERTIFICATION FOR TAX CLEARANCE, (see SPECIAL PROVISIONS).

NOTICE TO BIDDERS

BID FORMS for IFB No. 97-066, Triple Head, Oil-less Air Compressors, will be available from and received in the OFFICE OF PROCUREMENT, PROPERTY AND RISK MANAGEMENT, UNIVERSITY OF HAWAII, 1400 LOWER CAMPUS ROAD, ROOM 15, HONOLULU, HAWAII 96822, and must be submitted no later than 2:30 p.m., April 21, 1997, and at that time will be publicly opened.

Bids received after the time and date fixed for opening will not be considered.

Vendors located outside the Island of Oahu, Hawaii, USA, may request an official copy of the IFB by providing the vendor's name, address, contact person, telephone number, facsimile number, and an account number, billable to the receiver, for express shipment. Requests may be submitted via facsimile, (808) 956-2093. Direct all questions to Bruce Isaacs, (808) 956-8634.

Kenneth P. Mortimer
President, University of
Hawaii and Chancellor,
University of Hawaii at Manoa

Advertised: Honolulu Advertiser

Issue of: April 10, 1997

NOTICE TO BIDDERS

OPPRM FORM 115

BUSINESS CLASSIFICATION CERTIFICATION STATEMENT

(See Official Document)

BID FORM
TO
FURNISH, DELIVER, AND INSTALL
TRIPLE HEAD, OIL-LESS AIR COMPRESSORS

Office of Procurement, Property
and Risk Management
University of Hawaii
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822

Gentlemen:

The undersigned has carefully examined the INVITATION FOR BIDS (IFB) NO. 97-066, TO FURNISH, DELIVER, AND INSTALL TRIPLE HEAD, OIL-LESS AIR COMPRESSORS FOR THE DEPARTMENT OF DENTAL HYGIENE, UNIVERSITY OF HAWAII AT MANOA, HONOLULU, HAWAII, and offers to furnish, deliver, and install the equipment for the Department of Dental Hygiene, School of Nursing, 2445 Campus Road, Hemenway 200A, Honolulu, Hawaii 96822, in strict accordance with the true intent and meaning of the Invitation for Bids (IFB) and shall complete delivery and installation within SIXTY (60) consecutive calendar days from the date designated in the Notice to Proceed, as follows:

BASIC BID

| <u>Description</u> | <u>Qty.</u> | <u>Unit Price</u> | <u>Total Amount</u> |
|--|-------------|-------------------|---------------------|
| Triple-head, Oil-less Air Compressors, Air Techniques AirStar Dental Air System, Model AirStar 7 or acceptable alternate, as per Technical Specifications. | 2 | \$_____ | \$_____ |

Manufacturer and Model No. Offered _____

Prices shall be f.o.b. destination, including removal costs, installation costs, and all applicable taxes.

TAX LIABILITY

Both out-of-state and Hawaii bidders are advised that the amount bid on this solicitation is subject to the general excise tax (currently 4%) imposed by Chapter 237, Hawaii Revised Statutes (HRS) and, if tangible property is being imported into the State of Hawaii for resale, the use tax (currently 1/2%) imposed by Chapter 238, HRS.

(Refer to Tax Clearance in the Special Provisions and Taxes in the General Provisions.) Bidders are therefore cautioned to consider such taxes in formulating their bids since no adjustments to the prices bid shall be allowed.

BASIS FOR AWARD

The award of contract, if awarded, shall be made to the lowest responsive and responsible bidder on the **TOTAL AMOUNT**.

NOTE TO BIDDERS

An acceptable bid must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.
2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.
4. Referencing external documents containing additional specifications, terms or conditions.

Bidders are advised that bids are evaluated as submitted and requests by bidders to delete conditions contained in their bids after bid opening cannot be considered.

In the event that the undersigned is awarded this contract and its remittance address differs from the address shown on the next page, please indicate remittance address below:

Street Address or P. O. Box

City State Zip Code

SIGNATURE PAGE
(See Official Document)

CERTIFICATION FOR TAX CLEARANCE

RE: IFB No.: _____

Project/Title: _____

I certify that I have submitted a State and IRS tax clearance application (DOTAX Form A-6) by mail on _____,

(date)

and have not received an original or certified copy at the time I submitted this offer.

Upon receipt of a tax clearance, I will immediately send an original or certified copy by mail to:

Office of Procurement, Property
and Risk Management
University of Hawaii
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822

Signature (Original): _____

Printed Name: _____

Title: _____

Company Name: _____

Date: _____

TECHNICAL SPECIFICATIONS

This section indicates the Technical Specifications for the equipment required. The Technical Specifications listed herein are the minimum requirements and are mandatory for an accepted bid.

EQUIPMENT SPECIFICATIONS

Furnish, deliver, and install TWO (2) each, Triple Head, Oil-less Air Compressors, Air Techniques AirStar Dental Air System, Model AirStar 7 or acceptable alternate, with the following specifications:

1. Shall triple head, oil-less design compressors.
2. Shall have built-in dryer.
3. Shall have at least SEVEN (7) air users per compressor.
4. Shall be 230 watts voltage, 28.5 AMPS.
5. The equipment offered shall be compatible with the department's existing electrical outlets, mountings, and any other usable hook-ups so that modifications to the department's site are not necessary.
 - a. The equipment offered shall be able to serve SIXTEEN (16) dental operatories located in Hemenway 200A and, as needed, air lines located in Hemenway 200D for laboratory use of dental handpieces for cut downs of plaster models and polishing practice on manikins.

REMOVAL AND INSTALLATION

1. The Contractor shall remove the department's existing Air Techniques Air Compressor, Model No. A12-T, (which is oil-less with built-in dryer, 3 HP, and 30 gallon tank) and install the new compressors. The University shall be responsible for arranging disposal of the existing equipment.
2. The existing compressors are mounted on steel beams with spring isolators to respectively distribute the weight of the compressor over structural beams, and to deaden or decrease the amount of vibration.
 - a. The approximate floor dimension of the current compressor space is 36"W x 120"L. There are TWO (2) mounts each with TWO (2) parallel beams 3-3/4"W x 108"L x 7"H spaced 8" apart.
 - b. There is ONE (1) double direct connection electrical hookup in the room housing the compressors. The current compressors are 230 volts units.

3. The installation will require that the Contractor hookup the new compressors to electrical/plumbing and pressure regulators.
 - a. The new compressors must be seated on the special mounts and either, must fit the existing set-up described in 2a or must be modified.
 - b. The new compressors must utilize existing electrical connections described in 2b.

SITE INSPECTION

Each bidder shall visit the site and examine the conditions of same and be aware or satisfied as to the physical conditions and environment in relation to the terms and conditions of the bid specifications. No additional allowance will be granted because of lack of knowledge of such conditions. Bidders shall arrange for an appointment by calling the Technical Representative on any normal working day, Monday through Friday, after 9:00 a.m., but not later than 4:00 p.m.

All questions pertaining to the Technical Specifications shall be directed to Carolyn Kuba, Chairperson, telephone (808) 956-8821.

Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Objections to or requests for clarification of the specifications shall be made in writing in accordance with the General Provisions to the Office of Procurement, Property and Risk Management prior to the submittal of a bid. The submittal of a bid shall be considered as acceptance of the specifications as published.

SPECIAL PROVISIONS

1. SCOPE

The Furnishing, Delivering, and Installation of Triple Head, Oil-less Air Compressors in accordance with the terms and conditions of IFB No. 97-066 and the General Provisions dated February 23, 1996 included by reference. Copies of the General Provisions are available at the Office of Procurement, Property and Risk Management, University of Hawaii, 1400 Lower Campus Road, Room 15, Honolulu, Hawaii 96822 or the General Provisions may be viewed at: <http://www.state.hi.us/bids/notice03.htm>

2. TECHNICAL REPRESENTATIVE OF THE PROCUREMENT OFFICER (TRPO)

The Technical Representative of the Procurement Officer is Carolyn Kuba, Chairperson, telephone (808) 956-8821.

3. SUBMITTAL OF TECHNICAL DATA

With their bids, bidders shall submit, in duplicate, manufacturer's literature or brochures with technical data and illustrations of the equipment being offered.

4. BRAND NAME OR EQUAL

The brand name and model number(s) mentioned are used in this specification as a measure of quality and performance. Any brand or manufacture of equal or better quality and performance than that specified will be considered for acceptance by the University. However, the University reserves the right to reject and deny any substitution that it may, in its discretion, deem unequal, and the findings in this regard shall be accepted by the bidder as final and binding.

5. DELIVERY AND INSTALLATION

Prior to delivery, the Contractor shall contact the Technical Representative to coordinate delivery and installation of the equipment.

6. MANUALS AND INSTRUCTIONS

The Contractor shall provide the University with operating and maintenance manuals of the equipment furnished under this contract.

7. TRAINING SESSIONS

The Contractor shall provide training sessions on the proper use, care and/or maintenance of the equipment. The Contractor shall coordinate with the Technical Representative to arrange the date, time, and place for these sessions.

8. WARRANTY

The equipment furnished shall be new and as specified. The Contractor shall warrant that all workmanship and materials of equipment furnished under this contract shall be guaranteed for a minimum period of ONE (1) year from the date of acceptance. The Contractor shall replace and/or repair any defective workmanship and/or materials at no cost to the University during the period of warranty, provided such defects are not due to abuse or negligence on the part of the University.

9. TAX CLEARANCE FOR CONTRACTS

In accordance with Section 103-53, HRS, bidders shall submit with their bid packages, original tax clearances from the State of Hawaii Department of Taxation and the Internal Revenue Service. In the event bidders are unable to obtain a tax clearance by mail in time to include it with their bid packages, bidders may submit a completed OPPRM Form 128, CERTIFICATION FOR TAX CLEARANCE, in place of the DOTAX Form A-6, with their bid packages. However, an original tax clearance must be provided before contract award. Tax clearances obtained shall certify that all tax returns due have been filed, and all taxes, interest, and penalties levied or accrued under the provisions of Title 14 that are administered by the State of Hawaii Department of Taxation and under the Internal Revenue Code against the bidder, have been paid. This shall apply to all contracts, whether with Hawaii bidders, out-of-state bidders, or nonprofit organizations.

This shall not apply to bidders if the State of Hawaii Department of Taxation certifies that the bidder is in good standing under a plan in which delinquent taxes are being paid to the State of Hawaii Department of Taxation (and the Internal Revenue Service, if applicable) in installments.

Offers that are not accompanied by original tax clearances or OPPRM Form 128, CERTIFICATION FOR TAX CLEARANCE, may be considered as non-responsive and may be rejected.

Any questions pertaining to tax clearances may be addressed to the following:

- a. Internal Revenue Service, Compliance Division - LTC
300 Ala Moana Boulevard, #50089
Honolulu, Hawaii 96850-4922
Telephone No.: (808) 541-1160

b. Department of Taxation
State of Hawaii
Oahu District Office
P.O. Box 259
Honolulu, Hawaii 96808-0259
Telephone No.: (808) 587-4242
Toll-Free: 1-800-222-3229

10. TAX CLEARANCE FOR FINAL PAYMENT

GENERAL PROVISION 7.2 entitled Tax Clearance, is hereby deleted and shall be replaced by the following:

TAX CLEARANCE FOR FINAL PAYMENT

In accordance with Section 103-53, HRS, final payment for the settlement of the contract will not be made by the University until the Contractor has submitted to the University original tax clearances from the State of Hawaii Department of Taxation and the Internal Revenue Service. Tax clearance shall certify that all tax returns due have been filed, and all taxes, interest, and penalties levied or accrued under the provisions of Title 14 that are administered by the State of Hawaii Department of Taxation and under the Internal Revenue Code against the Contractor have been paid.

Notwithstanding Sections 40-57 and 40-58, HRS, if a Contractor fails to provide the original tax clearances within SIX (6) months of the notice of final settlement or completion date of the contract, the University shall assign the final settlement payment in an amount not to exceed the tax liability to the State of Hawaii Department of Taxation or Internal Revenue Service, provided that the State of Hawaii Department of Taxation may first offset its tax debt against the sum owed to the Contractor. This shall apply to all contracts whether with Hawaii vendors, out-of-state vendors, or nonprofit organizations.

The foregoing shall not apply to the Contractor if the State of Hawaii Department of Taxation certifies that the Contractor is in good standing under a plan in which delinquent taxes are being paid to the State of Hawaii Department of Taxation (and the Internal Revenue Service, if applicable) in installments.

Any questions pertaining to tax clearances may be addressed to the following:

- a. Internal Revenue Service, Compliance Division - LTC
300 Ala Moana Boulevard, #50089
Honolulu, Hawaii 96850-4922
Telephone No.: (808) 541-1160

b. Department of Taxation
State of Hawaii
Oahu District Office
P.O. Box 259
Honolulu, Hawaii 96808-0259
Telephone No.: (808) 587-4242
Toll-Free: 1-800-222-3229

11. PAYMENT

The Contractor shall be remunerated after satisfactory delivery and installation of the equipment, and upon submission of a properly executed original invoice and ONE (1) copy, indicating the contract number, to the Department of Dental Hygiene, School of Nursing, 2445 Campus Road, Hemenway 200B, Honolulu, Hawaii 96822.